

ALL Rent Subject to Availability

DATE PAID _____

AMOUNT PAID _____

METHOD OF PAYMENT _____

**HANCEVILLE REC & WELLNESS CENTER
902 COMMERCIAL ST NE
HANCEVILLE, AL 35077
(256) 352-9830 EXT 10**

Application and agreement for rentals at the Rec & Wellness Center

******KEY CAN BE PICKED UP AND RETURNED TO DISPATCH DESK IN POLICE STATION******

Name _____ Date of Event _____

Phone _____ Time _____ (4 HOUR LIMIT)

Type of Event _____

(Name as you want it to appear on Card)

ROOM TO BE RESERVED:

RATE:

- () Civitian Community Room 1 (No kitchen, 25-30 guests) \$35.00
- () Civitian Community Room 1 & 2 (without kitchen 75 guests) \$50.00
- () Civitian Community Rooms 1 & 2 (with kitchen, 75 guests) \$75.00
- () Vet Lounge (5 or less guests) \$15.00
- () Main Auditorium (350 guests) \$200.00 Deposit Required \$250.00

\$200 Cleaning/Security Deposit Required on Main Auditorium (NO EXCEPTIONS)

The renter must sign below and by doing so agrees to adhere to the following requirements:

READ CAREFULLY BEFORE SIGNING.

- Your reservation is not secured until the rental fee has been paid.
- Cancellations are only accepted up to 48 hours in advance.
- No refund will be given for bad weather or dirty pavilions. This is a public access and may be used after park staff has cleaned for your reservation. (you can reschedule for severe weather). NO EXCEPTIONS TO THIS POLICY!!
- Rec Center Hours: The rec center is closed to the public except for rental and special events. Rec Center can only be open from 6 A.M. to 12 Midnight.
- Renter is responsible for the conduct of all guests. Noise nuisance or violation of park rules will be subject to ejection from premises. **ABSOLUTELY NO ALCOHOL** in or on City property without special written permission.
- Please follow the posted instructions for turning lights on or off. Turn off only the lights that are marked to be turned off.
- Park only in the parking lot. Do not park on the grass and no overnight parking.
- Renters are responsible for picking up their trash. Please do not leave trash on the floor, tables, or outside on the ground. If your trash can is full there are extra bags located at the bottom of the can. Please place garbage bags at the back kitchen door.

Renter's Signature _____ Date: _____